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## Chapter II. Records Management System

Section3 -

<sup>&</sup>lt;sup>5</sup>Sec 4(x), RA No 9470

<sup>&</sup>lt;sup>6</sup>Sec 4(2), RA No 9470

<sup>&</sup>lt;sup>7</sup>UPDimanDataClassificationPolicy, DataProtectionTeamMemorantumReferenceNo HBM1908, dated2

<sup>&</sup>lt;sup>8</sup>UPDimmDetaRivacyManual, DetaRotectionTeamMemorandumReferenceNo HBM1902, dated 11 November 2019

## **Provided**

Section 4 -

Section 5 - viz

Creation-

## Chapter III. Records Management Process: Creation and Capture, Classification and Storage

